



# SALARY DEDUCTION FORM

## Employee Savings Plan

### LUMP SUM PAYMENT

### GUARDIAN GROUP TRUST LIMITED

To Payroll Department From/Client Name \_\_\_\_\_  
Ministry/Company \_\_\_\_\_ Job Title \_\_\_\_\_  
Address \_\_\_\_\_ Department \_\_\_\_\_  
Employee ID \_\_\_\_\_

Please deduct from my salary the lump sum of TTD \$

\_\_\_\_\_ dollars and \_\_\_\_\_ cents **ONLY**

for this  WEEK  FORTNIGHT  MONTH **ONLY** on \_\_\_\_\_ of \_\_\_\_\_  
day month year

This is a one time payment **ONLY** and does not replace any existing weekly, fortnightly or monthly salary deductions.

Please make cheques payable to **GUARDIAN GROUP TRUST LTD**, #1 Guardian Drive, Westmoorings  
OR  
Credit RBC Bank Limited, Independence Square, Port of Spain  
**Account Name:** GAM - S1  
**Account Number:** 1000-041-101-686-86

#### KINDLY QUOTE UNDERMENTIONED INFORMATION IN CORRESPONDENCE WHEN MAKING EACH PAYMENT

GGTL CLIENT ID NUMBER	NAME	AMOUNT (TTD)
<input type="text"/>	_____	\$ _____

Signature \_\_\_\_\_ Dated (DD/MM/YYYY) \_\_\_\_\_

Please stamp, sign and return duplicate copy of this form to Guardian Group Trust Ltd.:  
1 Guardian Drive  
Westmoorings  
(868) 632 6000  
gamclientservices@myguardiangroup.com

#### FOR OFFICIAL USE ONLY

Funds received: (D/M/Y) \_\_\_\_\_ Signature: \_\_\_\_\_  
Account Manager Name: \_\_\_\_\_ Signature: \_\_\_\_\_